**DRAFT AGENDA FALL 2025**

**Lambretta Club of Canada - Meeting Agenda/Minutes**

**Participants:** Derek Godfrey, Kelmany Ross, Steve Ross [Others TBD]

**Date:** [TBA - Fall 2025]

**Time:** [TBA]

**Location:** [TBD]

1. Welcome and Opening Remarks

* Chairperson's Welcome
* Review of Agenda

2. Approval of Previous Meeting Minutes

* Brief review and approval of last meeting's minutes

3. Articles of Incorporation/Trademark/CRA

-Organization Chart (100% Volunteer Organization)

* Founding Members
* -Elected Officials
* -Board of Directors
* -Voting Members
* -Community

4. Financial Setup

* dual signatories

5. Sponsorship and Grants

* Planning strategy to pursue potential sponsorships and grants
* Identification of opportunities and delegation of tasks

6. 2026 Events Planning

* Initial brainstorming and discussion of potential events for 2026.
* Outreach: To promote the longevity of the brand it is suggested to create a outreach program targeted to schools to get children interested in Lambretta brand.

7. Lambretta Day

* Progress report and updates on plans for Lambretta Day

8. Other Business

* Open floor for additional topics or concerns
* -Board Members
* -Founding Members
* -Action Plan for Club/Community Engagement

NOTE: The proposed action plan is as follows:

**Action Plan for Unifying Clubs into a National Organization**

1. **Build the Foundation**

- Establish a Task Force: Form a diverse committee with representatives from each club to oversee the integration process. Ensure regional, cultural, and historical representation.

- Define Core Values and Vision: Collaboratively develop a mission statement and core values for the national club, aligning with the spirit and principles of individual clubs.

- Audit Club Histories: Document the unique traditions, achievements, and identities of each club to incorporate into the national club’s narrative.

2. **Engage and Communicate**

- Town Halls and Workshops: Host regular forums to foster dialogue between clubs. Create a space for sharing concerns, ideas, and visions for the future.

- Transparent Updates: Share progress through newsletters, social media, and meetings to ensure all members are informed and engaged.

- Create Regional Networks: Facilitate smaller, localized gatherings to build connections that feed into the broader national network.

3. **Design Inclusive Structures**

- Balanced Governance: Establish a governance model with representatives from each club to ensure collective decision-making.

- Autonomous Local Chapters: Preserve local clubs' autonomy by allowing them to retain their names, traditions, and community activities, while aligning with national standards.

- Rotating Leadership: Include a system where leadership roles rotate among the clubs to ensure fairness and representation.

4. **Celebrate and Unite**

- Host a National Event: Organize an inaugural event celebrating the launch of the national club, featuring each individual club’s culture, history, and contributions.

- Highlight Local Stories: Share narratives from each club on the national platform (website, social media, newsletters).

- Recognize Contributions: Develop awards or acknowledgments to honor the unique efforts of clubs and their members.

5. **Build Shared Identity**

- National Branding: Create a cohesive visual identity, like a new logo, that incorporates elements representing the diversity of member clubs.

- Unifying Projects: Launch initiatives, such as a community service program or charity drive, where all clubs work together toward a common goal.

-Cultural Exchange Programs: Promote exchanges or collaborations between clubs to build mutual understanding and camaraderie.

6. **Continuous Improvement**

- Feedback Mechanisms: Set up channels for members to provide feedback, ensuring the process remains dynamic and inclusive.

- Evaluate Regularly: Review the integration progress periodically and adapt the strategy based on lessons learned.

- Celebrate Milestones: Mark progress with events or announcements to reinforce unity and shared achievements.

9. **Adjournment**

* Setting the next meeting date
* Closing remarks